

Personnel - All EmployeesWage and Deduction Information

Within ten working days after a written request is made by an employee, the Superintendent or designee shall furnish the employee with an itemized statement listing the wages earned and the deductions made from the employee's wages for each pay period that earnings and deductions were made. The statement may be in print or electronic format.

Method of Payment

Salary Payment will be made electronically to employee's bank on a twelve (12) month basis for certificated staff. Non-certificated staff will be paid in subsequent paydays. Paychecks will be deposited on the 15th of each month unless the 15th falls on a weekend. When the 15th falls on a Saturday, paychecks will be deposited on the 14th and when the 15th falls on a Sunday, paychecks will be deposited on the 16th.

Insurance

Medical insurance coverage may be provided as per negotiated agreement. The choice of policy and deductible shall be negotiated.

Employees who are regular employees but who work less than full-time will have the district's contribution for the insurance coverage prorated in relationship to the time worked to full-time. The employee must pay the difference in premium cost. The employee who works less than full-time may elect not to participate in the insurance program.

Legal Reference: Neb. Rev. Stat. § 48-1230

Date of Adoption: July 18, 2014